

# Llandudno Town Band

## Responsibilities and Roles

---

All responsibility for the safe and effective day to day management of the band lies with the collective Committee as a whole. Following discussion, tasks may be allocated to Committee members or to individuals, sub-committees or working parties (who needn't be main committee members). However, overall responsibility is retained by the Committee.

Specific responsibilities as listed shall apply to the following roles:

### **Musical Director**

- To lead the band in concerts, contests, on the promenade and in Civic events
- To develop the musical skills of individuals and the band as a whole through advice, guidance and encouragement
- To adhere to the guidance document provided by the band committee
- To develop the skills of those in the training band with the goal of them becoming active members of the senior band
- To provide an annual plan for discussion with the committee and band members giving the musical objectives for the next year and beyond
- To help encourage a friendly, cohesive and positive atmosphere at band rehearsals and engagements
- To abide by the band policies where applicable

It should be noted that:

- The Musical Director has full authority over all musical matters including:
  - Final say over the band's repertoire and concert programme
  - The make-up of the band
  - Which players are selected to play (and in which position) at specific concerts, contests or musical events
- The Musical Director also retains authority over the training band should this be run by another person.

### **Safeguarding Lead**

- To act as the point of contact on all Safeguarding issues
- To ensure that band policy on Safeguarding is adhered to
- To ensure that relevant DBS checks are obtained and recorded as required
- To identify and attend appropriate safeguarding training and advise on best practice
- To support other committee members in the completion of training in order to fulfil safeguarding requirements
- To ensure the band is compliant with Child Performance Licensing regulations